



EDUCATION COMMISSION DIRECTIVE ON ESTABLISHMENT AND WORKING PRINCIPLES

Purpose and Scope

ARTICLE 1- (1) The purpose of this Directive is to determine the structure of the Education Commission to be established by İLAD to organize İLEDAK training sessions, the selection of its members, their terms of office, and the working procedures and principles.
(2)

Basis

ARTICLE 2- (1) This directive has been prepared pursuant to Article 18 of the “İLAD Working Regulation.”

Definitions

ARTICLE 3- (1) The terms used in this Directive are defined as follows:

- a) İLAD: Communication Research Association,
- b) General Assembly: İLAD General Assembly,
- c) Board of Directors: İLAD Board of Directors,
- d) İLEDAK: Communication Education Evaluation and Accreditation Board, which carries out the necessary work for the evaluation and accreditation of communication programs on behalf of İLAD,
- e) Education Commission: İLAD Education Commission,
- f) Criteria: İLAD Evaluation Criteria used in the accreditation of communication programs.

Formation and Term of Office of the Education Commission

ARTICLE 4- (1) The Education Commission organizes and ensures the implementation of training sessions for İLAD and İLEDAK members, program evaluators, and information sessions for representatives of institutions considering applying for accreditation.

(2) The Education Commission consists of five (5) members appointed by the İLAD Board of Directors from among İLAD and İLEDAK Board

Members, as well as experienced team leaders and evaluators who have participated in at least two program evaluations.

(3) The Commission elects one of its members as the chairperson.

(4) The Commission Chairperson facilitates communication between ILAD, ILEDAK, and the Commission.

(5) The term of office of the Education Commission members is three (3) years, and members whose terms expire may be reappointed.

Duties, Authorities, and Responsibilities of the Education Commission

ARTICLE 6- (1) Ensuring that new ILAD and ILEDAK members are informed about ILAD accreditation policies, the structure and operation of ILEDAK, and the accreditation process.

(2) Informing all new ILAD Board of Directors and Supervisory Board members, as well as ILEDAK members, about these policies and operations.

(3) Organizing necessary training sessions for evaluators to be included in the program evaluator pool.

(4) Providing information to representatives of institutions considering applying for an evaluation by ILAD.

(5) Conducting the necessary training and briefings for student evaluators.

(6) Selecting trainers for training sessions and assigning responsibilities.

(7) Determining the details of the training activities to be conducted with active trainers and preparing all necessary materials.

(8) Submitting an annual report summarizing and evaluating the activities of the Education Commission to the Board of Directors each December.

(9) Carrying out other duties assigned by the Board of Directors regarding training activities.

Program Evaluator and Student Evaluator Training

ARTICLE 8- (1) Individuals who will serve as program evaluators and student evaluators in İLEDAK evaluations must undergo prior training. İLAD organizes Evaluator Training Workshops to provide information about İLEDAK policies, structure, operations, and the accreditation process, enhance evaluator skills and behavior, ensure consistency across evaluations, and improve evaluation report writing skills.

(2) The list of candidates applying to attend the Program Evaluator Training Workshop and Student Evaluator Training Workshop is submitted to the Education Commission.

(3) The Education Commission is responsible for selecting workshop trainers, designing the workshop program, preparing all materials to be used, and ensuring that the workshop is conducted according to the program.

(4) Those who successfully complete the training receive an Evaluator Certificate from İLAD. Individuals without an Evaluator Certificate cannot participate in site visits.

(5) Evaluator candidates who have completed program evaluator training but have not served as an evaluator for three years must attend an Evaluator Training Workshop before participating in evaluation teams to update their knowledge, skills, and behavior.

Institutional Information and Training

ARTICLE 9- (1) The Education Commission organizes workshops and seminars to inform program administrators and relevant faculty members about the accreditation process, particularly for those planning to apply for accreditation or improve their programs according to İLAD criteria.

Financial and Logistical Procedures

ARTICLE 10- (1) Expenses related to training activities, as well as all logistical and financial operations, are carried out by İLAD Economic Enterprise.

Amendments to the Directive

ARTICLE 11- (1) Proposals for amendments to this directive may be submitted to the Board of Directors by the Education Commission or by a commission appointed by the Board of Directors. The prepared proposals are included in the agenda of the first Board of Directors meeting and decided upon.

Enforcement

ARTICLE 12- (1) This directive enters into force on the date it is approved by the Board of Directors.